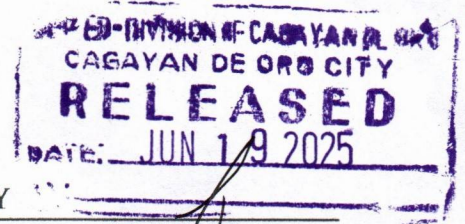




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

17 June 2025

DIVISION MEMORANDUM

No. 469 s.2025

SUCCESSFUL NOMINEES FOR THE ASIAN INSTITUTE OF MANAGEMENT'S POST-GRADUATE CERTIFICATE IN MANAGEMENT FOR EDUCATION LEADERS TRAINING PROGRAM BATCH 3

TO: Rodel S. Megollas – Planning Officer III
This Division

1. In reference to DepEd Memorandum DM-OUHROD-2025-0317, dated February 6, 2025 titled "NOMINATION TO THE ASIAN INSTITUTE OF MANAGEMENT'S POST GRADUATE CERTIFICATE IN MANAGEMENT FOR EDUCATION LEADERS TRAINING PROGRAM". You are officially recognized as a successful nominee to attend the PGCMEI – Batch 3.
2. Please be advised of the arrangement for the PGCMEI – Batch 3, scheduled from June 2 to 27, 2025, through a hybrid cleaning set-up and please refer to the Advisory attached.
3. Travel expenses, board and lodging, and breakfast and dinner meals of participants shall be charged against the nominee's office funds following the existing budgeting, accounting, auditing, and procurement rules and regulations.
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
5. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: Advisory

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

SCHOLARSHIP POST-GRADUATE STUDIES

DM054-SGOD-HRDS-MCTG / SUCCESSFUL NOMINEES FOR THE ASIAN INSTITUTE OF MANAGEMENT'S POST-GRADUATE CERTIFICATE IN MANAGEMENT FOR EDUCATION LEADERS TRAINING PROGRAM BATCH 3
June 17, 2025



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
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Website: <https://depedcdo.net/>

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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2025-1336

TO: **ATTY. JANINE NICOLE O. CHUA**
Director IV, Legal Service

ESTELA L. CARIÑO
Regional Director, CAR Regional Office

RUTH L. FUENTES
Regional Director, Regional Office IX

DR. ARTURO B. BAYOCOT
Regional Director, Regional Office X

ALLAN G. FARNAZO
Regional Director, Regional Office XI

CARLITO D. ROCAFORT
Regional Director, Regional Office XII

MARIA INES C. ASUNCION
Regional Director, CARAGA Regional Office

FROM: **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

SUBJECT: **SUCCESSFUL NOMINEES FOR THE POST GRADUATE
CERTIFICATE IN MANAGEMENT FOR EDUCATION LEADERS –
BATCH 3**

DATE: 28 May 2025

This is in reference to Memorandum **DM-OUHROD-2025-0317** dated **05 February 2025** titled *Nomination to the Asian Institute of Management's Post Graduate Certificate in Management for Education Leaders Training Program*, which aims to equip future leaders and managers of DepEd with essential skills in critical, futures, and design thinking, as well as project management and effective communication skills to tackle projects and future challenges.

The Bureau of Human Resource and Organizational Development-Human Resource Development Division (BHROD-HRDD) has facilitated the assessment and evaluation process of applicants within the Department of Education for PGCMEI - Batch 3. The deadline of application for the said batch was on **May 16, 2025 at 5:00 p.m.** and a total of **73 applicants** submitted their documents to participate in the said batch.

Upon careful review and assessment of the submitted applications, **this Office officially announces the successful nominees listed in Annex A to attend the PGCMEI - Batch 3.** The selection was based on a set of criteria, including the applicants' professional background, their roles within the organization, and their potential contributions to DepEd upon completion of the training.

As part of the process, the BHROD-HRDD shall send an email to the concerned nominees through their DepEd email address to notify them of the results of the assessment and request their confirmation of attendance by replying to the notification email within the set deadline. **Travel expenses, board and lodging, and breakfast and dinner meals of participants shall be charged against the nominees's office funds** following the existing budgeting, accounting, auditing, and procurement rules and regulations

Meanwhile, we would like to request your respective regional offices to disseminate this information to the listed nominees and ensure their active participation and attendance on the said program.

For any concerns or clarifications, kindly contact **Mr. Siljohn Rey Salazar** of the BHROD-HRDD at (02) 8470-6630 or through email at bhrod.hrdd@deped.gov.ph.

For your information and appropriate action.

Attached: as stated

[BHROD-HRDD/L&D Unit]



Room 102 Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549
Email Address: usec.hrdd@deped.gov.ph | Website: <https://www.deped.gov.ph>

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ANNEX A**LIST OF SUCCESSFUL NOMINEES FOR THE PGCMEI – BATCH 3**

Name	Position	Official Station
Central Office		
1. Jotham D. Funclara	Attorney III	Legal Service – Investigation Division
Cordillera Administrative Region (CAR)		
1. Jerry B. Sario, Jr.	Assistant Schools Division Superintendent	SDO Apayao
Region IX		
1. Jekyll D. Cadungog	Information Technology Officer I	SDO Zamboanga Sibugay
2. Wilson H. Inding	Senior Education Program Specialist	SDO Zamboanga Del Norte
3. Lucshil G. Pioquinto	Supervising Administrative Officer	Regional Office IX- Finance Division
4. Mejelyn L. Balud	Accountant III	SDO Zamboanga del Sur- OSDS/Finance and Accounting Division
5. Chrisnelle C. Soberano	Accountant III	SDO Zamboanga City
6. Ariane Joy F. Zerrudo	Accountant III	SDO Isabel City - Accounting Section
7. Lourence N. Reyes	Information Technology Officer I	SDO Dapitan City
8. Clarissa B. Agravante	Administrative Officer V	Regional Office IX- Administrative Services Division- Cash
9. Antonio A. Llagas, Jr.	Information Technology Officer I	Regional Office IX - Office of the Regional Director - Information and Communications Technology Unit (ORD-ICTU)
10. Julius M. Pandan	Education Program Specialist II	Regional Office IX - Human Resource Development Division
Region X		
1. Rodel S. Megollas	Planning Officer III	SDO Cagayan De Oro City-SGOD Planning
2. Ell June S. Abucay	Planning Officer III	SDO Ozamiz City - School Governance and Operations Division / Planning and Research Unit
3. Michael Dave B. Tan	Education Program Specialist - II	Regional Office X - Human Resource Development Division

[BHROD-HRDD/L&D Unit]



Republika ng Pilipinas
Department of Education
OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

ADVISORY

09 June 2025

This is in reference to the Memorandum **DM-OUHROD-2025-1336** or the *Successful Nominees for the Post Graduate Certificate in Management for Education Leaders- Batch 3*, and the issuance of an **advisory** dated May 9, 2025.

Please be advised of the following arrangement for the PGC MEL - Batch 3, scheduled from **June 2 to 27, 2025**, through a hybrid learning setup:

1. Meal provisions covered by the Asian Institute of Management (AIM) for DepEd participants are only **AM snacks, lunch, and PM snacks** during the face-to-face sessions on June 2 to 6 and June 23 to 27, 2025. Meanwhile, breakfast and dinner may be charged against their respective daily travelling expenses including the cost of their accommodation chargeable against their local funds subject to the existing budgeting, accounting, auditing, and procurement rules and regulations.
2. All virtual sessions scheduled on June 9, 11, 13, 16, and 18, 2025 shall be attended by the participants on **official time** as stated in the above-mentioned memorandum. However, in consideration of the asynchronous sessions involving learning team groupings for the Action Learning Projects (ALPs) and mentoring sessions with the assigned mentor from AIM, please be advised of the following schedule adjustments:

Program Schedule	Asynchronous Session (8:30 a.m. to 12:00 p.m.)	Synchronous Session (1:30 p.m. to 5:00 p.m.)	Official Time
June 9, 2025	None - Preparatory time for Synchronous Session	Live Virtual Session via Zoom	Whole day
June 11, 2025	None - Preparatory time for Synchronous Session	Live Virtual Session via Zoom	Whole day
June 13, 2025	None - Preparatory time for Synchronous Session	Live Virtual Session via Zoom	Whole day
June 16, 2025	▪ ALP Grouping (By Learning Teams) ▪ 1-hour Mentoring Session (subject to availability of AIM's mentors)	Live Virtual Session via Zoom	Whole day
June 18, 2025	▪ ALP Grouping (By Learning Teams)	Live Virtual Session via Zoom	Whole day

	▪ 1-hour Mentoring Session (subject to availability of AIM's mentors)		
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In this regard, heads of offices are advised to approve the locator slip to be submitted by the accepted PGC MEL - Batch 3 participants, allowing them to attend the scheduled sessions while ensuring alignment with their respective work arrangements.

For any concerns or clarifications, kindly contact the Bureau of Human Resource and Organizational Development -Human Resource Development Division (BHROD-HRDD) at (02) 8470-6630 or through email at bhrod.hrdd@deped.gov.ph:

For Central Office – Ms. Riza May Fortunato

For Regional and Schools Division Office – Mr. Siljohn Rey Salazar

For your information and appropriate action.

WILFREDO E. CABRAL

Undersecretary

Human Resource and Organizational Development